



Market Mobile Internship – Work Study Fall 2018

Organizational Info

Begun in 2004 as a student thesis project at Brown University, Farm Fresh has grown briskly to capture the public interest in locally grown food and translate it into sales for RI farmers and producers. Strongly mission-driven, Farm Fresh achieved 501c3 status in 2007, and has since implemented a variety of programs to enhance the local food system of the Rhode Island region, with particular attention to farm viability and low-income access to fresh food. Farm Fresh operates a wide range of marketplace programs (retail, wholesale, processing) that engage and connect tens of thousands of RI, MA and CT eaters with thousands of RI, MA and CT farmers.

Mission: *Farm Fresh Rhode Island is growing a local food system that values the environment, health and quality of life of RI farmers and eaters.*

Vision: *A New England abundant with diverse family farms and fertile soils, with locally and honestly produced foods and flavors at the heart of every dinner table.*

Market Mobile is a wholesale local food distribution that connects local farms and food artisans with restaurants, grocery stores and other customers through an online order system and distribution services. Market Mobile is a unique model for wholesale food distribution, designed from the ground up around the needs of farmers and buyers. Every week of the year, family farms and small food producers in Rhode Island and Massachusetts list their fresh produce, eggs, dairy, meat and other value added products for sale to wholesale customers.

Position Description

The Market Mobile Intern is an 8-12 hours/week internship working directly with the Market Mobile Manager.

Primary Responsibilities

- Assist Market Mobile Manager with outreach efforts to local restaurants and businesses
- Assist Market Mobile with customer service and communication needs
- Assist with administrative duties, such as delivery paperwork, or packline assistance
- Additional administrative activities as directed by Market Mobile Manager

Farm Fresh Rhode Island Is an Equal Opportunity Provider

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Skills Required:

- Excellent professional communication skills (written and verbal)
- Great attention to detail
- Ability to collaborate and work as part of a team
- Proficient with Microsoft Office Suite
- Ability to prioritize and handle a variety of assignments simultaneously in a vibrant work environment

Availability and Hours

- Flexible hours 8-12 hours per week depending on applicant's interest
- Flexible start and end dates
- Shifts available 5 days a week
- Availability on Mondays and Wednesdays is preferred

Contact

To apply, or with any questions, please contact sarah@farmfreshri.org. Please write "Market Mobile Internship Work Study" in the subject line and attach a resume and a letter of interest.