



Mission Statement:

Breakthrough Providence pursues a dual mission to:

- 1) Increase academic opportunity for highly motivated, underserved students and get them into college ready to succeed; and
- 2) Inspire and develop the next generation of teachers and educational leaders.

College Bound Coordinator

Position Overview:

The College Bound Coordinator will work part-time as part of a dynamic team to build Breakthrough Providence's capacity to promote high school and college success for low-income, first generation college-bound middle and high school students.

Main Responsibilities:

Specific activities will include:

- Organize Winter Break Alumni Night, a social event for college-age BTP alumni
- Organize a Spring College Bound Conference for 75 9th-11th grade students in partnership with College Visions and Providence College's EXPLORE! program
- Partner with the Brown SAT program to deliver SAT test prep to up to 15 11th grade students - Strengthen and deepen "college-bound" focus of Breakthrough Providence's social media presence and marketing messages
- Organize Senior Dinner, a social event for graduating seniors

Hours/Week: 6 hours

Required Days/Times: Tuesday & Thursday 2:00-5:00pm

Middle School Program Coordinator

Position Overview:

The Middle School Program Coordinator will work part-time as part of a dynamic team to build Breakthrough Providence's capacity to promote high school and college success for low-income, first generation college-bound middle school students.

Main Responsibilities:

- Work collaboratively to create a positive and safe culture for all community members and problem-solve challenges as they arise
- Ensure smooth after school program operations in areas including attendance tracking, first aid, snack distribution, transportation, and technology
- Plan and implement special event logistics for middle school events (Welcome Back Night, High School Options Night, New Families Orientation, Graduation, Summer Pre-Test)

Hours/Week: 6 hours

Required Days/Times: Monday, Tuesday, Wednesday 3:00pm-5:00pm